



2017 School Performance Framework Resource Documentation

Parent Satisfaction Survey - Household Counts FAQ

Final household counts for Parent Satisfaction Surveys will be pulled from schools' Infinite Campus data on March 1, 2017. The quality of this data could affect your SPF, so review this document to better understand how to ensure your IC records are up to date and accurate!

How is this data used on my SPF?

The household counts pulled from Infinite Campus are used to determine *how many* Parent Satisfaction Surveys to send to your school. On all School Performance Frameworks (Traditional, Alternative, Early Ed), schools are assessed on Parent Survey measures:

2017 SPF Measure	Measure Description
Parent Satisfaction Response Rate – <u>Removed</u> (<i>Early Education and Traditional SPF</i>)	As of the 2017 SPF, the participation rate measure has been <u>eliminated</u> . Instead, a minimum 20% threshold has been applied to the positive response measure in order to simplify the SPF. <ul style="list-style-type: none"> Schools who do not have at least 20% of households respond <u>will not receive credit</u> on the Parent Satisfaction Positive Response rate measure.
Parent Satisfaction Response Rate & Response Rate Growth – <u>Bonus Measures</u> (<i>Alternative SPF</i>)	There are no changes to the 2017 SPF. This measure is the % of households which responded to the annual Parent Satisfaction Survey. <ul style="list-style-type: none"> Schools who do not have at least 30% of households respond are exempted from the Parent Satisfaction Positive Response rate measure.
Parent Satisfaction & Engagement Positive Response (<i>All SPFs</i>)	This measure is the % positive response to items on the Parent Satisfaction Survey (how <u>satisfied and engaged</u> are the parents/guardians of students at your school)

It's important to note that the response rate impacts the positive response measure--you have to correctly identify the parent/guardians (households) you're surveying in order to give them the opportunity to rate your school positively or negatively.

Where does this data come from?

The Parent Satisfaction Survey is developed by The [Accountability, Research & Evaluation](#) department with input from the [Office of Family and Community Engagement](#).

The household counts, **which are used in the SPF as the denominator for the response rate**, are derived from the data schools provide to the district via Infinite Campus. If this data is not accurate, then your school could receive more Parent Satisfaction Surveys than is accurate.

- In such a case, those extra Parent Satisfaction Surveys would not be completed and returned; therefore, they would count against the school's rate.

How do I ensure the accuracy of this data?

This year, the **household count pull date will be March 1, 2017**. Schools should go through their Infinite Campus records prior to this date, in order to investigate any possible inaccuracies.

Here are the things we suggest checking for:

- **Student's grade level**: The Parent Satisfaction Survey is only administered to students in grades EC-12. If your school serves students in Grade 13, make sure those students are labeled appropriately in IC.
 - *Otherwise, they may accidentally be grouped in your Parent Satisfaction Survey denominator.*
- **Student's household count**: Ensure that students with multiple households in IC truly have multiple households--students with multiple households on record with the same membership configuration and at the same address likely need a household erased.
 - *Otherwise, you will receive multiple surveys for a single student.*
- **Student's household memberships**: If there are siblings attending your school who are living at the same household(s), **only one survey goes home to a household of siblings. It is sent with the oldest of those siblings**. Ensure that sibling relationships are clearly delineated in your IC records.
 - *Otherwise, you will receive multiple surveys for a single family.*
- **Parent's preferred correspondence language**: Ensure that parent language of correspondence is entered correctly.
 - *Otherwise, your allocation of English and Spanish forms may be incorrect. These cannot be returned for surveys in the other language.*

What is the Household Address Check Report, and how do I use it?

The Accountability, Research & Evaluation department has populated School Folders with a "Household Address Check Report" which lists specific addresses associated with multiple households. These records might not be duplicates, but are highly likely to be errors. Schools should use this report as a starting place to check their IC records for the inaccuracies listed.

You can access this report via the [ARE Assessment Applications site](#). The report is stored in your school's 2016-2017 folder. **Please contact your school's Site Assessment Leader for access to this folder and the report.** If you have problems accessing your School Folders, contact Justin Schmidt: 720.423.3648, justin_schmidt@dpsk12.org.

I have questions! Who can I ask for help?

For questions about the report or understanding how this information may impact your SPF:

- SPF Mailbox: spf@dpsk12.org; ARE Hotline: 720.423.3736

For assistance correcting household data in IC:

- DQMT Mailbox: data_quality@dpsk12.org; DQMT Hotline: 720.423.1349